

CALEDONIA TOURS. TERMS AND CONDITIONS 8th December 2015

WHAT IS COVERED:

My services as a guide. For driver guiding I will provide a fully insured vehicle and fuel costs are included. As a member of STGA, I am covered by their public liability insurance. As a driver-guide, I am covered by insurance known as "hire and reward" which is a legal requirement for all guides who drive clients. I am happy to show my policy to clients who choose to tour with me.

WHAT IS NOT COVERED:

Client to cover their own expenditure on all food and refreshments and overnight accommodation. Client will also pay for ferry bookings and appropriate admission costs to all places visited.

DEPOSIT:

For a driver-guided extended tour, a deposit covering the cost of my accommodation plus 30% of the fee is due on confirmation with the balance due at the start of the tour. In addition, any ferry bookings or other out-of-pocket expenditure will be due in advance.

CANCELLATION:

If a tour is cancelled and another booking is organised for the same dates, only a 10 per cent administration fee will be charged. If not the following apply:

Fees for half day and full day tours:

- If less than 7 days notice of cancellation is given a fee of 50% will be payable.
- If less than 48 hours notice of cancellation is given the full fee will be payable.

Tours of more than one day:

- Cancellation of tour with no penalty is acceptable up to 3 months before scheduled beginning.
- 50% of fee if tour is cancelled between 3 months and up to 3 weeks before scheduled beginning.
- 100% of tour fee if tour cancelled within 3 weeks of scheduled beginning.
- Any deposit will not be refunded. It is strongly recommended that travel insurance is purchased before the visit to cover any eventualities.

HOW TO PAY:

Direct bank transfers or PayPal can be made on booking. Only British cheques are acceptable and cash payments are also welcome.